

STATE OF NORTH CAROLINA  
 COUNTY OF UNION

IN THE GENERAL COURT OF JUSTICE  
 DISTRICT COURT DIVISION  
 \_\_\_ CVD \_\_\_\_\_ (\_\_\_)

\_\_\_\_\_  
 PLAINTIFF,  
 VS.  
 \_\_\_\_\_  
 DEFENDANT.

AFFIDAVIT OF:

\_\_\_\_\_  
 PLAINTIFF  
 \_\_\_\_\_  
 DEFENDANT

SEEKING THE FOLLOWING SUPPORT:

\_\_\_\_\_  
 PSS/ALIMONY  
 \_\_\_\_\_  
 CHILD SUPPORT

FROM WHOM THE FOLLOWING IS SOUGHT:

\_\_\_\_\_  
 PSS/ALIMONY  
 \_\_\_\_\_  
 CHILD SUPPORT

Number of minor children: \_\_\_\_\_  
 Other dependents in home: \_\_\_\_\_

The affiant, having been first duly sworn as to the truthfulness and completeness of this affidavit, deposes and says that the average monthly financial needs for the support of the child (ren) in this case and the affiant's **MONTHLY** income and expenses are as follows:

**INCOME INFORMATION**  
 (COMPLETE IN ALL CASES)

1. My Social Security Number is: xxx-xxx-\_\_\_\_\_ (last 4 digits only)

2. I am:

	First Job	Second Job
____ Self-employed doing:		
____ Employed by:		
Employer's address(es):		
Employer's telephone(s):		

3. I receive the following **AVERAGE MONTHLY GROSS INCOME** (based on **4.33** weeks or **2.165** bi-weekly periods per month) from the following sources:

A. Wages/Salary	_____	E. Rent Income <sup>1</sup>	_____
B. Bonuses	_____	F. Business Income <sup>2</sup>	_____
C. Commissions	_____	G. Social Security	_____
D. Interest/Dividends/ Investments	_____	H. Pension/Retirement	_____
		I. Other (itemize) <sup>3</sup>	_____
		MONTHLY GROSS INCOME: \$	_____ - _____

<sup>1</sup> Complete attached **Rental Expense Worksheet**. Enter result on Line "E."

<sup>2</sup> Complete attached **Business Expense Worksheet**. Enter result on Line "F."

<sup>3</sup>

Other Income includes (but is not limited to): severance pay, trust income, annuity income, capital gains, Workers Compensation benefits, Unemployment Insurance benefits, disability pay, insurance benefits, gifts, prizes and alimony and maintenance received from any person(s) not a party in this case.

**PART II - CHILD SUPPORT INFORMATION**  
Complete PART II in **ALL** CHILD SUPPORT CASES

1. I have the following average **MONTHLY** expenses:

A. Court-ordered, Separation Agreement-required or otherwise regularly-paid child support for my children not living with me (and **not** part of this action): \_\_\_\_\_  
Name(s) of child(ren): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

B. Responsibility for my other children who live with me (and **not** part of this action)(calculated per Guidelines): \_\_\_\_\_  
Name(s) and age(s) of other child(ren): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

C. Monthly work-related child care costs (in **this** case)(**100%**)  
School year per week \_\_\_\_\_  
(42 weeks per school year): \_\_\_\_\_  
Summer per week (10 \_\_\_\_\_  
weeks per school year) \_\_\_\_\_  
Enter twelve month average in box at right >>>>>> \$ \_\_\_\_\_ -

D. Cost to cover child(ren) on my (or my spouse's) health insurance: \_\_\_\_\_

E. Extraordinary expenses for child(ren) (itemize)  
(As defined and calculated in the Guidelines) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. Number of nights the child(ren) spend with me each year \_\_\_\_\_

**THE FOLLOWING DOCUMENTATION RULES APPLY TO ALL CHILD SUPPORT AND SPOUSAL SUPPORT CASES**

As required by Local Domestic Rules , and/or , and , I have given or will give the opposing party (but not the court) the following so that it is received on or before 5:00 p.m. on the tenth (10th) calendar day before my case is scheduled for a hearing

- 1) **For establishment and modification of child support for persons who are hourly or salaried employees (including those who may receive bonuses and commissions in addition to their salaried income):**
  - (a) My pay-stubs for the three (3) months preceding the court date; and
  - (b) My pay-stubs showing all of my bonuses and commissions year-to-date; and
  - (c) Federal income tax returns filed by me or for me for the two (2) tax years preceding the court date, including all schedules and attachments, together with all year-end tax documentation (W-2 forms, 1098 forms, extension requests, etc.) for the most recent tax year if any tax return has yet to be filed; and
  - (d) Receipts for my work-related child-care costs for the three (3) months preceding the court date; and
  - (e) Documentation of the cost and the actual payment of the portion of my medical and dental insurance that covers the child(ren) who are the subject of this case.
  
- 2) **For establishment of child support for all other persons (i.e. self-employed persons, business owners, professional practice partners, etc.) for all Motions to Modify Child Support, for all cases involving establishment and modification of Postseparation**
  - (a) The street address, city, and state of real property, wherever located, in which I have any interest; and
  - (b) If not attached to a previously-filed affidavit, evidence of my gross income from all sources for the previous three (3) months, including, but not limited to: salaries, wages, commissions, bonuses, severance pay, pensions, interest, trust income, annuities, capital gains, Social Security benefits, Workers Compensation benefits, unemployment insurance benefits, disability pay, insurance benefits, gifts, prizes, alimony or maintenance received from persons other than the parties to the instant action; and
  - (c) Evidence of the above-captioned income shall include, but not be limited to, the following: pay stubs, vouchers, employee benefit statements, stock option statements, company financial statements (if I am self-employed), company tax returns or Schedule "C" (if I am self-employed); and
  - (d) Statements for the previous three (3) months evidencing all of my accounts in banks, credit unions, brokerage accounts and other financial institutions for which the I have been a signer; and
  - (e) A listing of all of my outstanding debts, together with written documentation or account statements for each creditor indicating the principal balance currently owed and the payment terms; and
  - (f) Federal tax returns filed by me or on my behalf, including all schedules and attachments (W-2 forms, 1099 forms, etc.) for the past two (2) years, together with all year-end tax documentation (W-2 forms, 1098 forms, 1099 forms, extension requests, etc.) for the most recent tax year in the event the tax return has yet to be filed; and
  - (g) All personal financial statements I gave anyone, anywhere, during the previous two (2) years; and
  - (h) Receipts for work-related child-care costs for the six (6) months preceding the court date; and \*(Child Support only)
  - (i) Documentation of the cost of, and the actual payment of, the portion of my medical and dental insurance that covers the child(ren) who are the subject of this case.\*(Child Support only)

**I UNDERSTAND THAT MY FAILURE TO PRODUCE ALL OF THE ABOVE DOCUMENTS TO MY OPPONENT WITHOUT JUST CAUSE MAY SUBJECT ME TO SANCTIONS (INCLUDING ATTORNEY'S FEES AND COSTS) IN THE DISCRETION OF THE PRESIDING JUDGE.**

**PART III**

**COMPLETE IN SPOUSAL SUPPORT CASES AND NON-GUIDELINES CHILD SUPPORT CASES ONLY**

***NOTE: One month equals 4.33 weeks (or 2.165 bi-weekly periods)***

**A.  
NET INCOME**

My total **MONTHLY GROSS INCOME (from Part I)** is: \$ \_\_\_\_\_ -

I have the following average monthly deductions from my gross income:

Federal income taxes	_____	Medical insurance	_____
State income taxes	_____	Life insurance	_____
Social Security (FICA)	_____	Retirement/401-K	_____
Medicare	_____	Other	_____
Other	_____		
		<b>TOTAL DEDUCTIONS:</b>	\$ _____ -

My average **MONTHLY NET INCOME** is: \$ \_\_\_\_\_ -

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**B.  
NEEDS AND EXPENSES**

I have the following average *monthly* needs and expenses:

**(1)  
SHARED FAMILY EXPENSE**

House payment/rent (incl. property tax and insurance)	_____	Internet Services	_____
Homeowner Dues	_____	Home Security System	_____
Electricity	_____	Telephone/Cell & Pager	_____
Heat (gas, etc.)	_____	Home Food & Supplies	_____
Water	_____	House & Yard maintenance	_____
Garbage	_____	Car payment	_____
Cable TV	_____	Gasoline	_____
Other	_____	Other	_____
		<b>SUBTOTAL:</b>	\$ _____ -

I pro-rated the foregoing sub-total of family expenses between the child(ren) and myself as follows:

Total amount for self: \_\_\_\_\_

Total amount for child(ren): \_\_\_\_\_

**Reason(s) for method of pro-rating:** \_\_\_\_\_  
\_\_\_\_\_

(2)

## INDIVIDUAL MONTHLY EXPENSES

Item	Self	Children (for whom I am legally responsible)	Notes
Religious Contributions			
Charitable Contributions			
School/work lunches			
Medical insurance (if <b>not</b> withheld from earnings)			
Uninsured medical/dental			
Uninsured prescription drugs			
Uninsured therapy (explain if time limited)			
Clothing			
Grooming (hair, etc.)			
Laundry/dry cleaning			
Child care ( <b>work-related</b> )			
Child care ( <b>other</b> )			
Education (indicate nature in notes column)			
Allowances			
Activities (Y, sports, clubs)			
Entertainment/Recreation			
Meals out			
Christmas gifts			
Birthday gifts			
Subscriptions (newspapers, magazines, etc.)			
Life insurance			
Car insurance			
Car- other (maintenance, registration, taxes, etc.)			
Other insurance (disability, etc.)			
Vacations			
Pets			
Home Furnishings (furniture, textiles, etc.)			
Other (itemize):			
Other (itemize):			
SUBTOTAL:	\$ -	\$ -	

**(3)**  
**SUMMARY OF EXPENSES**

	<b>Self</b>	<b>Children</b>
Family - Pro-rated - from Section (1)	\$ -	\$ -
Individual - from Section (2)	\$ -	\$ -
	\$ -	\$ -

**C.**  
**DEBT PAYMENTS (Excluding Mortgage, Home Equity and Car Loans)**

<b>Debt</b>	<b>Monthly Payment</b>	<b>Balance</b>
Overdraft Protection:		
Credit Cards (itemize):		
Other Loans (itemize):		
<b>TOTALS:</b>	\$ -	\$ -

<b>Gross Monthly Income (PartA(1))</b>	\$0.00	<b>BALANCE</b>
<b>Minus Monthly Deductions from Paycheck (Part A(2))</b>	\$0.00	\$0.00
<b>Minus Fixed Needs and Expenses (Part B(1))</b>	\$0.00	\$0.00
<b>Minus Average Fluctuating Needs and Expenses (Part B(B))</b>	\$0.00	\$0.00
<b>Minus Average Debt Payments (Part B(D))</b>	\$0.00	\$0.00
<b>Total Need for Support (for Dependent Spouse)/Ending Balance (for Supporting Spouse)/Balance of Monthly Income Minus Expenses</b>		\$0.00

STATE OF NORTH CAROLINA

**VERIFICATION**

COUNTY OF UNION

Being first duly sworn, I depose and say that I have read the preceding pages, and that I know the contents thereof; that the contents are true to my knowledge, except as to those matters and things stated upon information and belief, and as to those matters and things, I believe them to be true.

\_\_\_\_\_  
Affiant

Sworn to and subscribed  
before me this \_\_\_\_ day of \_\_\_\_\_

\_\_\_\_\_  
A Notary Public of North Carolina  
My commission expires:

**PULL APART AND SUBMIT ONLY PAGES 1 through 3 and THIS PAGE IN "Worksheet A" CASES.  
SUBMIT ALL PAGES IN "Worksheet B" cases, "Worksheet C" cases, Cases involving Deviation from  
the Child Support Guidelines, and SPOUSAL SUPPORT CASES**

### Worksheets for Rental and/or Business Operation

(Required if you show income on Page 1 under "Rental Income" and/or "Business Income")

**RENTAL INCOME (LINE "E," PAGE 1) DIRECTIONS:** (1) List gross rental proceeds for the past twelve (12) months. Then, directly below (1), list by category and amount for the same period the **ANNUAL** expenses (but *not* accelerated depreciation) that are deductible on Schedule "E" of IRS Form 1040. (2) Total those expenses. (3) Then subtract the total expenses from the total proceeds. (4) Then divide by 12. **Enter the result on Page 1, Line "E."**

**BUSINESS INCOME (LINE "F", PAGE 1) DIRECTIONS:** Follow the above instructions using business proceeds and business deductions from Schedule "C" of IRS Form 1040. **Enter the result on Page 1, Line "F."**

#### RENTAL INCOME WORKSHEET

ITEM	AMOUNT
(1) Gross ANNUAL rents	
<b>ANNUAL expenses as follows:</b>	
ANNUAL mortgage principal	
ANNUAL mortgage interest	
ANNUAL property taxes	
ANNUAL insurance	
ANNUAL repairs	
ANNUAL cleaning and maintenance	
ANNUAL management fees	
ANNUAL advertising	
ANNUAL legal & professional services	
ANNUAL utilities	
ANNUAL supplies	
ANNUAL auto & travel	
ANNUAL other (specify)	
(2) TOTAL of annual expenses	\$ -
(3) SUBTRACT total annual expenses from total annual rents	\$ -
(4) DIVIDE by 12. Enter result here and on Page 1, Line "E."	\$ -

#### BUSINESS INCOME WORKSHEET

ITEM	AMOUNT
(1) Gross ANNUAL business proceeds	
<b>ANNUAL expenses as follows:</b>	
ANNUAL salaries & wages paid	
ANNUAL repairs and maintenance	
ANNUAL advertising	
ANNUAL supplies	
ANNUAL taxes and licenses	
ANNUAL business travel	
ANNUAL business meals	
ANNUAL vehicle expenses	
ANNUAL employee benefits	
ANNUAL mortgages	
ANNUAL legal and professional services	
ANNUAL utilities	
ANNUAL vehicles, machinery and equipment	
ANNUAL other (specify)	
(2) TOTAL of annual expenses	\$ -
(3) SUBTRACT total annual expenses from total annual business proceeds	\$ -
(4) DIVIDE by 12. Enter result here and on Page 1, Line "F."	\$ -